



The Methodist  
Church in Sheffield

**Sheffield Methodist Circuit  
Church Review Report  
Year 2  
The Process and Format**

# Circuit Review Process for 2015 and Beyond- the Process



## **1. Meeting of Ministers, Stewards and Facilitators**

- Explore the importance of the Church Review Process, overview discussion of the strengths and challenges of Churches included in the review process.
- Schedule dates for the process in advance, and explain questionnaires which should be made available to all involved within the process.
- Explain collection of data by stewards in an appropriate format.

## **2. Collation of Local Information**

- Advised timescale of one month for congregational questionnaires.
- Stewards to complete data collection documents, and send along with any other relevant documents e.g treasurer indication of finance, minister overall trend of stats for mission of church, and quinquennial to the Church Review team.

## **3. Meeting of Facilitators 1**

- Examine all relating data collection and information documents

## **4. Joint Church Meeting**

- Presentation materials to be reviewed (e.g. Power Point Presentation)
- Arrangement of refreshments
- Ministers to lead prayer
- Each church will be given questions to consider
- Facilitators to collate information gathered from meeting discussion

## **5. Meeting of Facilitators 2**

- Facilitators to discuss and collate data
- Bring together a report and fill in standardised form in preparation for MVT, indicate where Church is through traffic light system.

## **7. Reviewers and Ministers Share Findings**

- Effective methods of distributing finding to be discussed

## **8. Mission Vision Team Meeting**

- Reports from Circuit Review Process received – Facilitators to be present

## **9. Report Released to Church Council**

- Report to be considered and discussed at Church Council Meeting
- Feedback from the Church to the MVT re. report and mission action plan, or asking for mission input from the Circuit.

# **Aims of the Church Review Process**

The aims of the Church Review process in Sheffield Circuit are to:

- Look at current activities and future priorities for Churches/ Projects
- Encourage the development of a Church plan and a forward focus
- Highlight any issues to be addressed by the Church or the Circuit

Make recommendations for further action, within the Circuit Traffic lights system.

# **Recommended Areas for Consideration within the Church Review- Format**

The collation of local information, feedback from the church review questions and listening, observing and reflecting should enable a picture to be drawn with regards to the health and future of the church community.

These following considerations are simply an aid to drawing that picture as to what would be usefully considered in the evaluation.

## **Context**

1. Brief outline of Church/Churches
2. Location in the town or city
3. Significant relationships to other Churches and Projects (including Ecumenical links, chaplaincies and partnerships)

## **Mission and Vision**

1. Take into account any mission and vision documents that the church can provide, and mission planning. However, if they are not present to try and verbally ascertain any sense of mission and vision.
2. Strengths, weaknesses, opportunities or threats. Are resources present , for example, to continue to strengthen what is working well
3. Is the church able to fulfil the different sections of Our Calling.

## **Outcomes**

1. Summary of Main Findings/Recommendations
2. Traffic Lights Recommendation